

77145 Patients' Monies and Valuables

(a)

No licensee shall use patients' monies or valuables as its own or mingle them with its own. Patients' monies and valuables shall be separate, intact and free from any liability the licensee incurs in the use of the licensee's or the facility's funds and valuables.

(b)

Each licensee shall maintain accurate records of patients' monies and valuables entrusted to its care. Such records shall include but not be limited to: (1) A control account for all recipients and expenditures kept current with columns for debits, credits and balances. (2) An account for each patient with supporting vouchers filed in chronological order and kept current with columns for debits, credits and balances.

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(c)

Records of patients' monies and other valuables entrusted to the licensee for safe

keeping shall include a copy of the receipt furnished to the patient or to the person responsible for the patient.

(d)

Patients' monies entrusted to the psychiatric health facility shall be kept in a fireproof safe on the premises of the psychiatric health facility or deposited in a demand trust account in a local bank authorized to do business in California and whose deposits are insured by the Federal Deposit Insurance Corporation. A county psychiatric health facility may deposit such funds with the county treasurer.